



TEMPORARY HEALTH AND SAFETY POLICY

This document sets out a **temporary health and safety policy** for all gymnasts, staff, and volunteers at **Lincoln City Gymnastics Club**. The policy will be in effect **only for the duration of the building works taking place in 2026** and is intended to ensure the health, safety, and wellbeing of everyone using or working within the club during this period. All individuals are expected to comply with the measures outlined while the works are ongoing, and the policy will be reviewed and withdrawn once the building works have been completed and normal operations resume.

- **DROP OFF** - The gymnasts are required to be dropped off at the far door to the left of the building, as you look at it. Parents / Guardians are expected to wait with their child until they have been let in by a member of the coaching team. We ask that the gymnast form a queue along the adjacent wall while waiting to enter.
- **PICK UP** – No gymnast will be released unless a parent or guardian is present. Collection will take place at the same door used for drop-off. A coach will be positioned at the door and will release each gymnast directly into the care of their parent or guardian.
- The viewing area will be **closed to spectators for the duration of the building works**. During sessions, **only gymnasts, coaches, and club staff** will be permitted inside the building. The **only exception** to this policy applies to **pre-school classes**, where parents or guardians may continue to accompany their child/ren.
- Should you need to speak with a member of staff during this time, this can be done at the door during drop-off, collection or via email. Entry into the gym will be **strictly limited to essential access only** and must be agreed in advance with the coaches and directors (contact details can be found at the bottom of this policy.)
- The building has been made secure, and all construction work will be carried out behind appropriate hoarding and/or suitable barriers. The majority of the works will take place outside of session times. Any work that is required during opening hours will be strictly essential and conducted in accordance with the contractor's health and safety policy and risk assessments.
- The coaches will brief all gymnasts on the expectations and procedures to be followed within the gym during this period.
- Absences are still to be reported via iClassPro



- It is essential that parking continues to be carried out considerately. We ask that, where possible, you make full use of the car park and double park when necessary, while always being mindful of and respectful toward our neighbouring businesses.

CLUB CONTACT DETAILS:

Directors: LCGC.directors@outlook.com

General enquiries: generalenquiries@lincolncitygymnasticsclub.co.uk

Telephone: 01522 262022

FaceBook Messenger: 'Lincoln City Gymnastics Club'